

Project Manager – FARRELL DESIGN-BUILD, INC.

Farrell Design-Build wants your proactive attention and critical thinking to support Construction Field Operations and accelerate and support our growth in California and the West Coast. Farrell specializes in true Design-Build Ground Improvement, Deep Foundations, and Shoring projects with our own staff of registered engineers, union operators, heavy equipment, and tools. Farrell leads the California ground improvement industry since 1999.

This is an exciting and challenging job opportunity in the growing deep foundations and shoring industry. The true Design-Build nature of our business, our collaborative process, and our specialized experience with industry-changing ground improvement has earned Farrell the great reputation as quality, outside-the-box, thinkers with proven solutions who get the job done. Farrell works with the big General Contractors and Developers, which will expose you to complex and award-winning projects in San Francisco, Sacramento, Los Angeles, and San Diego.

Farrell's Core Values: Safety First, Honesty & Integrity, Proactive & Persistent Service, and Quality Solutions

ESSENTIAL FUNCTIONS:

- 1) Manage construction projects seamlessly with proactive communication between suppliers, vendors, and team.
- 2) Monitors and collaborates with Foreman to ensure they are executing the scope of work compliance with approved construction documents and general contractor requirements.
- 3) Coordinate all necessary tooling, equipment, job books, safety gear, and paperwork with the Foreman so they can successfully execute the project.
- 4) Partner with Project Engineers to prepare design and construction documents, such as QC documents.
- 5) Work closely with Operation Manager for scheduling and to confirm all project demands are fully coordinated.
- 6) Maintains regular contact with Farrell's customer, confirming RFIs, Submittals, and other contract documents are managed and organized.
- 7) Prepares project quotes and estimating.
- 8) Assists Safety Manager with hazard analysis.
- 9) Assists with tool and equipment management.

REQUIRED EDUCATION/TRAINING:

- 1) B.S. in Construction Management or Project Management.
- 2) 5-10 years' experience managing construction projects from start to finish.
- 3) Clean driving record.

DESIRED EDUCATION/TRAINING/SKILLS:

- 1) AutoCAD literate (basic dimensioning, annotating, plotting).
- 2) Project Management Professional (PMP) Certification.



REQUIRED SKILLS:

- 1) Drawing “blueprint” reading.
- 2) Intermediate Excel spreadsheet skill level, Outlook and Word, and Adobe Acrobat.
- 3) Must be proactive vs. reactive with excellent follow through.
- 4) Must demonstrate organization skills with excellent processes and procedures.
- 5) Excellent verbal and written communication is a must!

BENEFITS & PERKS:

- 1) Competitive salary and annual bonus package
- 2) Full insurance benefit package including medical, dental, vision, and life
- 3) SIMPLE IRA retirement with generous matching
- 4) Paid Time Off for vacation and sick (PTO)
- 5) Holiday pay – 8 paid holidays per year
- 6) Employee stock purchase program
- 7) Employee referral bonus program
- 8) Positive & productive workplace culture
- 9) Team building with celebrations and semi-annual employee company parties

PROFESSIONAL & PERSONAL DEVELOPMENT:

- 1) Qualified education reimbursements
- 2) Professional registration and certifications bonuses
- 3) Seminars, technical and skills trainings, and conference attendance promoted and encouraged for all employees
- 4) Praise and celebration of achievements

The information above describes the general nature of the position and serves as a summary of the typical job functions; it's not a comprehensive list of all possible job responsibilities, tasks, or duties.

We maintain a drug-free workplace and perform pre-employment substance abuse testing. Salary range is based upon experience and skill set.

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